

Haselworth Primary School

Stone Lane, Gosport, Hampshire, PO12 1SQ Tel 023 92583657

Email: adminoffice@haselworth.hants.sch.uk Website: www.haselworth.hants.sch.uk

Headteacher: Mrs N. Jones BA Ed (Hons) NPQH Chair of Governors: Dr C. Roast School Business Manager: Mrs M. Leask



5th January 2021

Dear Parents and Carers

The school closed to the majority of pupils on 4th January in response to the Prime Minister announcing a National lockdown. Guidance for schools has not been released so I am writing this letter with the current information I have. Therefore, please be aware that plans are subject to change and possibly at short notice. I appreciate this is a challenging time for the school community but we will endeavour to do our best to support you.

Today, children who have been identified as vulnerable, according to Government guidance, have been in attendance. Tomorrow, children of critical workers (who have provided evidence) will return to school. A ParentMail will be sent out asking you to book the days that are required. We will be prioritising those children with parents who are both key workers and single parent key workers first. Spaces are limited. If there aren't any spaces available your child will be added to the waiting list.

Collection and Drop Off

Children attending school under the vulnerable and key worker categories must be dropped off and collected by parents during the lockdown period. Please wait until your child has been allowed into the school premises and acknowledged by staff on gate duty. There will be no exceptions made to this rule. In order to keep things as easy as possible drop off and collections procedures remain the same. However, some timings have been adjusted. Please see the table below:

	Gate Opens/Closes	Finish	Entrance/Exit	School Entry/Exit Point
<i>Cygnets</i>	8.30am/8.35am	2.40pm	Top gate	Reception Class' External Door
<i>Peacocks</i>	8.40am/8.50am	2.50pm	Top gate	Main children's entrance
<i>Woodpeckers</i>	8.40am/8.50am	3pm	Top gate	Main children's door
<i>Eagles</i>	8.50am/9am	2.50pm	Bottom gate	The hall door
<i>Merlins</i>	8.50am/9am	3.00pm	Bottom gate	The hall door

- All adults to wear a face covering unless medically exempt.
- Under no circumstances should you arrive early or late. Only one adult will be permitted to arrive with your child if necessary. Parents will not be allowed to come into the playground. Your child will enter the school site whilst being supervised by a member of staff. If entering via Stone Lane, please queue in a socially distanced manner and do not cross the orange barrier.
- **WE MUST MINIMISE ADULT TO ADULT CONTACT.** If you are dropping your child off at school, please do not come closer than 2 metres to the teacher or ANY member of staff.
- Any conversations with the teacher will need to take place by telephone, Seesaw or admin office email after the school day has finished. The response time may be longer than normal due to teaching commitments.
- Morning messages must be given to the office via email or telephone. Staff on gate duty will not be taking messages.



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- We encourage all parents to walk or cycle to school where possible.
- Your child **MUST WEAR** a helmet and no one should be cycling onto the school site. Please dismount at the school gates and walk in.
- Please follow the government advice for using public transport if required.

Remote Learning

The school has now moved to remote learning. Work will be set on Tapestry, Seesaw and on the website. Hardcopies will only be sent to those who have no internet access at all. It is the school's expectation that all children engage with home learning. Books have already been sent home should work be required to be completed on paper. Teachers will direct you to the relevant two day emergency plans, on the website, tomorrow. Teachers will be in regular contact reinforcing these expectations.

When teaching pupils remotely, we will:

- ✓ *Set assignments so that pupils have meaningful and ambitious work each day in a number of different subjects*
- ✓ *Teach a planned and well-sequenced curriculum so that knowledge and skills are built incrementally, with a good level of clarity about what is intended to be taught and practiced in each subject*
- ✓ *Provide frequent, clear explanations of new content, delivered by a teacher in the school or through high-quality curriculum resources or videos*
- ✓ *Gauge how well pupils are progressing through the curriculum, using questions, low stakes quizzes and other suitable tasks*
- ✓ *Teachers will adjust the pace or difficulty of what is being taught in response to questions or assessments, including, where necessary, revising material or simplifying explanations to ensure pupils' understanding*
- ✓ *Provide parents with a suggested timetable for home learning*
- ✓ *Monitor the quality of the remote learning through monitoring by subject leaders*

This might seem daunting to some parents so the school will support you as much as possible, particularly if the children are being introduced to new content. The school will:

- ✓ *Provide pre-recorded videos or links to online tutorials (e.g Oak Academy) to reinforce or to introduce new content based on our curriculum*
- ✓ *Share any resources, including online and written tasks with home learners. Staff will do this electronically and it will be the responsibility of families to print/use these resources at home. If access to a printer is not possible the school will provide printed resources.*
- ✓ *Respond, within reason, promptly to requests for support from families at home. This should be done via phone, email, SeeSaw or Tapestry.*
- ✓ *Staff will remain in contact with families through email, phone calls, Tapestry, Seesaw and Zoom. Where possible, live video conferencing between teachers and children will take place weekly, in line with the school's policies and procedures for this type of communication*

Breakfast Club and Ladybirds

Breakfast Club is currently cancelled. However, children who are attending school will be offered breakfast on arrival. Ladybirds will not be running during the lockdown period.



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Snacks, lunch and FSM parcels

Snacks are not available to purchase but we do have fruit available for children who wish to eat it. This is subject to change.

Children will be able to order a school dinner or bring in their own packed lunch. Children who are entitled to free school meals and are not attending school will be provided with a weekly food parcel. The parcel for this week will be ready for collection on Thursday 7th January. Normally, parcel collection will be on a Monday. The school will be in contact with those families who are eligible. Children who are entitled to free school meals and who are attending school will not receive a food parcel.

School Uniform

Children should be dressed in the correct, clean school uniform unless it is their PE day. Those days are the same as last term. Please can all children wear trainers or footwear suitable for running, every day, as they will be completing the 'daily mile' weather permitting. Due to the windows being open for ventilation please ensure the children are wearing layers and have a warm coat.

Other belongings including facemasks.

Children must not bring in personal belongings including toys. Children can bring in their coat, lunch box, water bottle, reading book and a small school bag. All belongings are stored in personal lockers.

If mobile phones are brought into school, they must be provided with a small bag to put them in to reduce the risk of cross contamination when stored.

Face coverings for children, whilst on site, are not required as recommended by Public Health England. Your child will be instructed not to touch the front of their face covering during use or when removing them. They must wash their hands immediately on arrival, dispose of temporary face coverings in a covered bin or place reusable face coverings in a plastic bag they can take home with them.

Attendance

If your child is absent and we were expecting them to attend, please leave a message as normal. Parents of children who are considered vulnerable and not attending school will be contacted weekly and we will work closely with social workers.

Risk Assessments and Policies

A copy of all of the risk assessments and up to date Covid 19 information can be found in the Parent tab on the webpage. Please look under the menu title Covid Information Hub for Parents.

Yours Sincerely

Mrs N. Jones

