# Haselworth Primary School

Stone Lane, Gosport, Hampshire, PO12 1SQ Tel 023 92583657

Email: adminoffice@haselworth.hants.sch.uk Website: www.haselworth.hants.sch.uk

Headteacher: Mrs N. Jones BA Ed (Hons) NPQH Chair of Governors: Dr C. Roast School Business Manager: Mrs M. Leask

8th January 2021

Dear Parents and Carers,

Before Christmas, we sent out a ParentMail asking for consent for children to take part in virtual events, for example via Zoom or Microsoft Teams. As part of our Remote Education provision, each class will have a daily Zoom session. During these session, which will last up to 30 minutes, the teacher will catch up with the children, explain the expectations for day, explain any learning or direct them to any useful resources that the teachers have posted to help support their learning.

Time slots are as follows:

Cygnets - 8.45am
Peacocks- 9.15am
Woodpeckers - 9.45am
Eagles - 10.15am
Merlins - 11am

Also, children are invited to attend assembly on a Monday and Friday and 2.15pm. Friday's assembly will be a Celebration Assembly and staff will be recognising children who are displaying the school's values. This half term's value is responsibility.

Please see the information below so you understand the guidelines and expectations in these sessions

## Zoom Guidelines for children and families

- Children do not have to wear school uniform but they must be suitably dressed.
- Children need to be supervised by an adult but only the child should be on screen. Parents/ carers do not need to be immediately next to them but somewhere near whilst carrying out other tasks.
- Our usual school rules and values still apply. We will speak to each other respectfully and listen carefully.
- The teacher leading the Zoom session will mute all children at the beginning of the chat.
- Children will be unmuted if and when it is their turn to talk. This is to stop everyone talking at once, as we will not be able to hear you all.
- If a child would like to speak, they can put their hand up physically or virtually.

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- If anyone is not being respectful to others then we will consider whether to remove them from the session.

- Zoom invites will be sent out separately and not displayed on the website due to safeguarding. The invites must also not be shared with anyone else.

- Conversations with parents will not take place during virtual events unless the event has the specific purpose to engage with parents. For example, a phonics workshop.

- There will be at least two school adults on a Zoom session. If one of these adults has to leave the chat for any reason the meeting will end and will be rescheduled.

Best wishes

Mrs N Jones