

## Haselworth Primary School

### Covid 19 – Risk Assessment Academic Year 21/22

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|-----------------------------------------------------------|----------------------------------------------------------|
| <b>School / Site</b>                                      | Insert school/site where assessment is being carried out |
| Haselworth Primary School, Stone Lane, Gosport. Hampshire |                                                          |
| <b>Activity</b>                                           | Insert activity                                          |
| Opening the school- December 2021                         |                                                          |
| <b>Assessment date</b>                                    | Insert date when risk assessment is being carried out    |
| August 2021 with ongoing review until July 2022.          |                                                          |

| Identify people at risk | Yes or No |
|-------------------------|-----------|
| Employees               | Yes       |
| Children                | Yes       |
| Visitors                | Yes       |
| Contractors             | Yes       |

| Name of assessor | Signature of assessor |
|------------------|-----------------------|
| Natasha Jones    | <i>N. Jones</i>       |

## Control Measures

| Risk/Issue-<br>OMICRON<br>UPDATE | Control Measures                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
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|                                  | <p><i>The government continues to manage the risk of serious illness from the spread of the virus. The Prime Minister announced on 27 November the temporary introduction of new measures as a result of the Omicron variant. These measures are precautionary, while the variant is tracked and assessed. As a result, we are reflecting these measures in this guidance for schools, most directly a temporary recommendation on the wearing of face coverings in schools and changes to isolation requirements for confirmed and suspected cases of the Omicron variant and their contacts. This advice remains subject to change as the situation develops.</i></p> <ul style="list-style-type: none"> <li>• All individuals who have been identified as a close contact of a suspected or confirmed case of the Omicron variant of COVID-19, irrespective of vaccination status and age, will be contacted directly and required to self-isolate immediately and asked to book a <a href="#">PCR test</a>. They will be informed by the local health protection team or NHS Test and Trace if they fall into this category and provided details about self-isolation.</li> <li>• Further actions for educational settings may be advised by a local Incident Management Team (IMT) investigating a suspected or confirmed case of the Omicron variant of COVID-19.</li> <li>• For everyone else, isolation rules are unchanged. Individuals are not required to self-isolate if they live in the same household as someone with COVID-19 who is not a suspected or confirmed case of the Omicron variant, or are a close contact of someone with COVID-19 who is not a suspected or confirmed case of the Omicron variant, and any of the following apply:             <ul style="list-style-type: none"> <li>➤ they are fully vaccinated</li> <li>➤ they are below the age of 18 years and 6 months</li> <li>➤ they have taken part in or are currently part of an approved COVID-19 vaccine trial</li> <li>➤ they are not able to get vaccinated for medical reasons</li> </ul> </li> <li>• Instead, they will be contacted by NHS Test and Trace, informed they have been in close contact with a positive case and advised to take a <a href="#">PCR test</a>. We would encourage all individuals to take a PCR test if advised to do so.</li> <li>• Staff who do not need to isolate, and children and young people aged under 18 years 6 months who usually attend school, and have been identified as a close contact of someone with COVID-19 who is not a suspected or confirmed case of the Omicron variant, should continue to attend school as normal.</li> <li>• 18-year-olds will be treated in the same way as children until 6 months after their 18th birthday, to allow them the opportunity to get fully vaccinated. At which point, they will be subject to the same rules as adults and so if they choose not to get vaccinated, they will need to self-isolate if identified as a close contact.</li> <li>• Staff and visitors (unless exempt) will be required to wear face coverings when in communal areas and when moving around the school. Staff will also wear face coverings when they are coming into contact with parents and carers, for example, when dismissing the children at the end of the school day. Parents and carers have been asked to wear face covering when entering the school site. Pupils are not expected to wear face coverings and will not be asked to do so.</li> </ul> |

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|  | <ul style="list-style-type: none"> <li>Planned school events and trips will be assessed and reviewed in response to the increase or high level of Covid cases in the community, most current guidance, information from the Local Authority, guidance from the HPT and consultation with staff/governors. The Headteacher's decision to amend or cancel an event is final.</li> </ul> |
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| Risk/Issue-<br>1.Standards of<br>Personal Hygiene                          | Control Measures                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
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| Hand hygiene                                                               | <ul style="list-style-type: none"> <li>Coronavirus (COVID-19) is an easy virus to kill when it is on skin. This can be done with soap and running water or hand sanitiser.</li> <li>School will ensure that pupils clean their hands regularly, including when they arrive at school, when they return from breaks, when they change rooms and before and after eating.</li> <li>In order to support this control measure the school has the following in place: <ul style="list-style-type: none"> <li>➤ Fixed soap dispensers in the classrooms.</li> <li>➤ Levels of soap, towels and hand sanitiser to be monitored and replenished when required.</li> <li>➤ Taps and sinks to be cleaned using product listed in the cleaning regime.</li> <li>➤ Hand towels available and hand dryers in working order.</li> <li>➤ Signs up to remind all about hand washing</li> <li>➤ Alcohol based hand sanitiser available to all staff and stored away from children.</li> <li>➤ Additional hand sanitiser for classrooms which <b>does not contain alcohol. Supervision if used to avoid ingestion or improper use.</b></li> <li>➤ Hand sanitiser available on entry points of the school.</li> <li>➤ Wall mounted hand sanitisers are available near class entry points.</li> <li>➤ Handwashing to take place on arrival, transition times, break times (before and after), lunchtimes (before and after) and home time. Also before and after handling equipment.</li> <li>➤ Expectations form part of class charter for behaviour</li> </ul> </li> </ul> |
| Staff toilets<br>risk of cross<br>contamination and<br>bodily fluids.      | <ul style="list-style-type: none"> <li>Two toilets allocated to the staff which are also accessible toilets.</li> <li>Toilet seat to be down before flushing.</li> <li>Antibacterial spray available to wipe the toilet seat - wall mounted spray is installed.</li> <li>Poster displayed in the toilets</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Children's toilets<br>risk of cross<br>contamination and<br>bodily fluids. | <ul style="list-style-type: none"> <li>Toilet time built into the teaching timetable before break/lunch to minimise crowding.</li> <li>Regular reminding and lessons on hygiene and its importance</li> <li>Hand sanitiser on return to the classroom, if needed – <b>non alcohol</b></li> <li>Posters display in the toilets.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |

| Risk/Issue-<br>2.Standards of respiratory hygiene             | Control Measures                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
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| "Catch it, bin it, kill it" approach to reducing transmission | <ul style="list-style-type: none"> <li>• The 'catch it, bin it, kill it' approach continues to be very important and posters concerning this are displayed around the school.</li> <li>• The school will support this control measure by the following: <ul style="list-style-type: none"> <li>➢ Handwashing lessons and expectations have been explained - all classes have explicit routines.</li> <li>➢ Posters in the bathrooms, classrooms and shared spaces.</li> <li>➢ Separate bins for tissues in all classrooms and rooms which are emptied at the end of the day.</li> <li>➢ Stock levels of tissues monitored so they are available at all times. Site team and all staff to replace when necessary.</li> <li>➢ The school will take part in the annual flu vaccination programme delivered by the NHS.</li> </ul> </li> </ul> |

| Risk/Issue-<br>3.Enhanced Cleaning                                                     | Control Measures                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
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| Cleaning – clean frequently touched surfaces to reduce the risk of cross contamination | <ul style="list-style-type: none"> <li>• Clean by using standard cleaning products such as detergents and bleach, paying attention to all surfaces but especially ones that are touched frequently, such as door handles, light switches, work surfaces, remote controls and electronic devices.</li> <li>• All surfaces must be clear from clutter so they can be easily cleaned as required</li> <li>• Fogger used daily in every area of the school. This will not replace thorough cleaning of all spaces.</li> <li>• Staff to clean the remote controls, laptops and any other devices used during the day.</li> <li>• PPE is not needed above what would usually be used – gloves</li> <li>• Toilets to be cleaned at lunchtime or if inspected and found to need cleaning</li> <li>• Sterilise crockery and cutlery in the dishwasher</li> <li>• All cleaning products should be returned to the caretaker storage room.</li> <li>• Staff must not bring in their own cleaning products.</li> <li>• Waste does not need to be segregated unless an individual in the setting shows symptoms of or tests positive for COVID-19.</li> <li>• Dispose of routine waste as normal, placing any used cloths or wipes in 'black bag' waste bins. It does not need to be put in a separate bag or stored away before removal.</li> </ul> <p>Guidance consulted:<br/> <a href="https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings">https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings</a></p> <p>Principles of cleaning after an individual with symptoms of, or confirmed, COVID-19 has left the setting or area</p> <ul style="list-style-type: none"> <li>• The minimum PPE to be worn for cleaning an area after a person with symptoms of COVID-19, or confirmed COVID-19, has left the setting, is disposable gloves and an apron. Wash hands with soap and water for 20 seconds after all PPE has been removed.</li> </ul> |

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|  | <ul style="list-style-type: none"> <li>Public areas where a symptomatic person has passed through and spent minimal time but which are not visibly contaminated with body fluids, such as corridors, can be cleaned thoroughly as normal.</li> <li>All surfaces that the symptomatic person has come into contact with should be cleaned and disinfected, including all potentially contaminated and frequently touched areas such as bathrooms, door handles, telephones, grab rails in corridors and stairwells.</li> <li>Use disposable cloths or paper roll and disposable mop heads, to clean all hard surfaces, floors, chairs, door handles and sanitary fittings – think one site, one wipe, in one direction.</li> <li>Avoid mixing cleaning products together as this can create toxic fumes. Avoid creating splashes and spray when cleaning.</li> <li>Any cloths and mop heads used must be disposed of and should be put into waste bags.</li> <li>When items cannot be cleaned using detergents or laundered, for example, upholstered furniture and mattresses, steam cleaning should be used.</li> <li>Personal waste from individuals with symptoms of COVID-19 and waste from cleaning of areas where they have been (including PPE, disposable cloths and used tissues): <ul style="list-style-type: none"> <li>i. Should be put in a plastic rubbish bag and tied when full</li> <li>ii. The plastic bag should then be placed in a second bin bag and tied</li> <li>iii. This should be put in a suitable and secure place and marked for storage until the individual's test results are known</li> </ul> </li> <li>This waste should be stored safely and kept away from children. It should not be placed in communal waste areas until negative test results are known, or the waste has been stored for at least 72 hours.</li> <li>If the individual tests negative, this can be disposed of immediately with the normal waste.</li> <li>If COVID-19 is confirmed this waste should be stored for at least 72 hours before disposal with normal waste.</li> </ul> |
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| Risk/Issue-<br>4. Effective and appropriate use of PPE                                                                                                                                                                                                                       | Control Measures                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
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| <p>Reference to PPE in the following situations means:</p> <ul style="list-style-type: none"> <li>fluid-resistant surgical face masks</li> <li>disposable gloves</li> <li>disposable plastic aprons</li> <li>eye protection (for example a face visor or goggles)</li> </ul> | <ul style="list-style-type: none"> <li>Most staff in education, childcare and children's social care settings will not require PPE in response to COVID-19 beyond what they would normally need for their work.</li> <li>If a child, young person, or student already has routine intimate care needs that involve the use of PPE, the same PPE should continue to be used. Additional PPE for COVID-19 is only required in a very limited number of scenarios: <ul style="list-style-type: none"> <li>i. <a href="#">if an individual child, young person or student becomes ill with COVID-19 symptoms and only then if close contact is necessary</a></li> <li>ii. when performing <a href="#">aerosol generating procedures (AGPs)</a></li> </ul> </li> <li>Depending on how close you need be to an individual with COVID-19 symptoms you may need the following PPE: <ul style="list-style-type: none"> <li>i. fluid-resistant surgical face masks (also known as Type IIR)</li> <li>ii. disposable gloves</li> </ul> </li> </ul> |

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|  | <ul style="list-style-type: none"> <li>iii. disposable plastic aprons</li> <li>iv. eye protection (for example, a face visor or goggles)</li> <li>v.</li> </ul> <ul style="list-style-type: none"> <li>• How much PPE you need to wear when caring for someone with symptoms of COVID-19 depends on how much contact you have. <ul style="list-style-type: none"> <li>i. A face mask should be worn if you are in face-to-face contact.</li> <li>ii. If physical contact is necessary, then gloves, an apron and a face mask should be worn.</li> <li>iii. Wear eye protection if a risk assessment determines that there is a risk of fluids entering the eye, for example, from coughing, spitting or vomiting.</li> </ul> </li> <li>• Face masks should: <ul style="list-style-type: none"> <li>i. cover both the nose and mouth</li> <li>ii. not be allowed to dangle around the neck</li> <li>iii. not be touched once put on, except when carefully removed before disposal</li> <li>iv. be changed when they become moist or damaged</li> <li>v. be worn once and then discarded - hands should be cleaned after disposal</li> </ul> </li> </ul> <p>Guidance:</p> <p><a href="https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care">https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care</a></p> <ul style="list-style-type: none"> <li>• If non-symptomatic children present behaviours which may increase the risk of droplet transmission (such as biting, licking, kissing or spitting) or require care that cannot be provided without close hands-on contact, they should continue to receive care in the same way, including any existing routine use of PPE.</li> <li>• The issues will be specific to each child or young person and individual responses will be required. Staff should continue to review and update existing risk assessments.</li> <li>• In these circumstances, no additional PPE is necessary because these are non-symptomatic children in a non-healthcare setting and so the risk of viral transmission is very low. However, you should consider whether staff should have access to frequent opportunities to wash their hands when providing this care. Appropriate cleaning arrangements should also be maintained, with a particular focus on frequently touched surfaces.</li> <li>• Children, young people or students who require first aid should continue to receive care in the same way. No additional PPE is needed because of COVID-19 for anyone who does not have COVID-19 symptoms.</li> <li>• Used PPE should be placed in a refuse bag and can be disposed of as normal domestic waste. Used PPE should not be put in a recycling bin or dropped as litter. If the wearer has symptoms of COVID-19, disposal of used PPE and other waste should be in line with <a href="#">cleaning non-healthcare settings outside the home</a>.</li> <li>• Facemasks are no longer advised for pupils, staff and visitors in classrooms and communal areas. However, staff may wear masks when they are in crowded space or meeting people whom they do not usually have contact with. This will continue to be reviewed and will be amended in response to an increase in cases and advice from the director of public health.</li> </ul> |
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| Risk/Issue-<br>5. Always keeping occupied spaces well ventilated                                             | Control Measures                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
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| <p>It is important to ensure it is well ventilated and a comfortable teaching environment is maintained.</p> | <ul style="list-style-type: none"> <li>• Good ventilation reduces the concentration of the virus in the air, which reduces the risk from airborne transmission. This happens when people breathe in small particles (aerosols) in the air after someone with the virus has occupied and enclosed area.</li> <li>• When school is in operation, it is important to ensure it is well ventilated and a comfortable teaching environment is maintained.</li> <li>• During events, where parents or visitors or onsite the school will ensure that all windows and doors are open to increase ventilation.</li> </ul> <p>Achieved by a variety of measures including:</p> <ul style="list-style-type: none"> <li>➢ natural ventilation – opening windows (in cooler weather windows should be opened just enough to provide constant background ventilation, and opened more fully during breaks to purge the air in the space).</li> <li>➢ opening internal and external doors to assist with creating a throughput of air</li> </ul> <ul style="list-style-type: none"> <li>• To balance the need for increased ventilation while maintaining a comfortable temperature, the following measures will also be used as appropriate: <ul style="list-style-type: none"> <li>➢ opening high level windows in preference to low level to reduce draughts</li> <li>➢ increasing the ventilation while spaces are unoccupied (e.g. between classes, during break and lunch, when a room is unused)</li> <li>➢ providing flexibility to allow additional, suitable indoor clothing.</li> </ul> </li> <li>• Heating will be used as necessary to ensure comfort levels are maintained particularly in occupied spaces.</li> </ul> |

| Risk/Issue-<br>6. Follow public health advice on testing, self-isolation and managing conformed cases of Covid 19. | Control Measures                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
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|                                                                                                                    | <ul style="list-style-type: none"> <li>• Close contacts will now be identified via NHS Test and Trace and education settings will no longer be expected to undertake contact tracing – <b>SEE OMICRON UPDATE FOR ADDITIONAL GUIDANCE</b></li> <li>• As with positive cases in any other setting, NHS Test and Trace will work with the positive case and/or their parent to identify close contacts. Contacts from a school setting will only be traced by NHS Test and Trace where the positive case and/or their parent specifically identifies the individual as being a close contact. This is likely to be a small number of individuals who would be most at risk of contracting COVID-19 due to the nature of the close contact. You may be contacted in exceptional cases to help with identifying close contacts, as currently happens in managing other infectious diseases.</li> <li>• Individuals are not required to self-isolate if they live in the same household as someone with COVID-19, or are a close contact of someone with COVID-19, and any of the following apply:</li> </ul> |

- ✓ they are fully vaccinated
- ✓ they are below the age of 18 years and 6 months
- ✓ they have taken part in or are currently part of an approved COVID-19 vaccine trial
- ✓ they are not able to get vaccinated for medical reasons

Instead, they will be contacted by NHS Test and Trace, informed they have been in close contact with a positive case and advised to take a [PCR test](#). We would encourage all individuals to take a PCR test if advised to do so.

- Staff who do not need to isolate, and children and young people aged under 18 years 6 months who usually attend school, and have been identified as a close contact, should continue to attend school as normal. They do not need to wear a face covering within the school, but it is expected and recommended that these are worn when travelling on public or dedicated transport.
- 18-year-olds will be treated in the same way as children until 6 months after their 18th birthday, to allow them the opportunity to get fully vaccinated. At which point, they will be subject to the same rules as adults and so if they choose not to get vaccinated, they will need to self-isolate if identified as a close contact.
- Settings will continue to have a role in working with health protection teams in the case of a local outbreak.

#### **When an individual develops COVID-19 symptoms or has a positive test**

- Pupils, staff and other adults should follow public health advice on [when to self-isolate and what to do](#). Current guidance is as follows:
  - *Self-isolate straight away and get a [PCR test \(a test that is sent to the lab\) on GOV.UK](#) as soon as possible if you have any of these 3 symptoms of COVID-19, even if they are mild:*
    - ✓ *a high temperature*
    - ✓ *a new, continuous cough*
    - ✓ *a loss or change to your sense of smell or taste*
  - *You should also self-isolate straight away if:*
    - ✓ *you've tested positive for COVID-19 – this means you have the virus*
    - ✓ *someone you live with has symptoms or tested positive (unless you are not required to self-isolate – check below if this applies to you)*
    - ✓ *you've been told to self-isolate following contact with someone who tested positive*

*If someone you live with has symptoms of COVID-19, or has tested positive for COVID-19, you will not need to self-isolate if any of the following apply:*

- ✓ you're fully vaccinated – this means 14 days have passed since your final dose of a COVID-19 vaccine given by the NHS
- ✓ you're under 18 years, 6 months old
- ✓ you're taking part or have taken part in a COVID-19 vaccine trial
- ✓ you're not able to get vaccinated for medical reasons

*Even if you do not have symptoms, you should still:*

- ✓ get a [PCR test on GOV.UK](#) to check if you have COVID-19
- ✓ follow advice on [how to avoid catching and spreading COVID-19](#)
- ✓ consider limiting contact with [people who are at higher risk from COVID-19](#)

- Pupils, staff and other adults should not come into school if they have symptoms, have had a positive test result or other reasons requiring them to stay at home due to the risk of them passing on COVID-19 (for example, they are required to quarantine).
- If anyone in your school develops [COVID-19 symptoms](#), however mild, they will be sent home and they should follow public health advice.
- For everyone with symptoms, they should avoid using public transport and, wherever possible, be collected by a member of their family or household.
- If a pupil is awaiting collection they will be sent to the 'Confidential Room'.
- Appropriate PPE should also be used if close contact is necessary. Further information on this can be found in the [use of PPE in education, childcare and children's social care settings](#) guidance.
- The room will then be cleaned after they have left and fogged after school.
- The household (including any siblings) should follow the PHE [stay at home guidance for households with possible or confirmed coronavirus \(COVID-19\) infection](#).

| Risk/Issue-<br>7. Asymptomatic Testing | Control Measures                                                                                                                                                                                                                                                                                                                                                                                               |
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|                                        | <ul style="list-style-type: none"> <li>• Rapid testing remains a vital part of our plan to reduce the risk of transmission of the virus. <ul style="list-style-type: none"> <li>➤ The school is taking part in asymptomatic lateral flow device (LFD) testing for staff.</li> <li>➤ Staff test atleast twice a week.</li> <li>➤ A separate risk assessment has been completed for this.</li> </ul> </li> </ul> |

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|  | <ul style="list-style-type: none"> <li>➤ Testing commenced.1st February 2021.</li> <li>➤ Asymptomatic LFD testing is optional and primary school children are not being tested in this way</li> <li>• Staff and pupils with a positive LFD test result should self-isolate in line with the <a href="#">stay at home guidance for households with possible or confirmed coronavirus (COVID-19) infection</a>. They will also need to <a href="#">get a free PCR test to check if they have COVID-19</a>.</li> <li>• Whilst awaiting the PCR result, the individual should continue to self-isolate.</li> <li>• If the PCR test is taken within 2 days of the positive lateral flow test, and is negative, it overrides the self-test LFD test and the pupil can return to school, as long as the individual doesn't have COVID-19 symptoms.</li> </ul> |
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| Risk/Issue- Other considerations | Control Measures                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
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| School workforce                 | <ul style="list-style-type: none"> <li>• Clinically extremely vulnerable (CEV) people are advised, as a minimum, to follow the same guidance as everyone else. It is important that everyone adheres to this guidance, but CEV people may wish to think particularly carefully about the additional precautions they can continue to take. Further information can be found in the <a href="#">guidance on protecting people who are CEV from COVID-19</a>.</li> <li>• Social distancing measures have now ended in the workplace and it is no longer necessary for the government to instruct people to work from home.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| School Meals                     | <ul style="list-style-type: none"> <li>• Pupils who are eligible for FSM and are not able to attend school due to Covid 19 will be provided with a food packages for the duration of their absence.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Educational Visits               | <ul style="list-style-type: none"> <li>• All educational visits and visitors attending school are now to resume.</li> <li>• School will carry out risk assessments, as usual, with the consideration of Covid 19 made explicit.</li> <li>• However, planned school events and trips will be assessed and reviewed in response to the increase or high level of Covid cases in the community, most current guidance, information from the Local Authority, guidance from the HPT and consultation with staff/governors. The Headteacher's decision to amend or cancel an event is final.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Extra-Curricular Provision       | <ul style="list-style-type: none"> <li>• School can offer provision to all children, without restriction on the reasons for which they may attend.</li> <li>• Those who are running the clubs must follow the advice in this risk assessment to minimise the risk of transmission.</li> <li>• Risk assessments for each club must be completed as necessary.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Attendance and the expectations  | <ul style="list-style-type: none"> <li>• Unless there is a medical reason all children are expected to be in full time education.</li> <li>• Absences will be followed up by the Admin Team and the DSLs if required for vulnerable families.</li> <li>• DHT to monitor attendance and contacts parents where attendance is inconsistent or without a valid reason.</li> <li>• Work with the LICO or seek advice if necessary.</li> <li>• All absences without a valid reason will then be subject to the school's attendance policy.</li> <li>• If rates of the disease rise in local areas, children (or family members) from that area, and that area only, will be advised to shield during the period where rates remain high and therefore they may be temporarily absent (see below).</li> <li>• Some pupils no longer required to shield but who generally remain under the care of a specialist health professional may need to discuss their care with their health professional before returning to school (usually at their next planned clinical appointment).</li> </ul> |

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|                       | <ul style="list-style-type: none"> <li>Where a pupil is unable to attend school because they are complying with clinical and/or public health advice, we are able to immediately offer them access to remote education.</li> <li>Where pupils who are self-isolating are within our definition of vulnerable, systems are in place to keep in contact with them.</li> <li>The school will: <ul style="list-style-type: none"> <li>➢ notify their social worker (if they have one)</li> <li>➢ agree with the social worker the best way to maintain contact and offer support</li> <li>➢ check if a vulnerable pupil is able to access remote education support</li> <li>➢ support them to access it (as far as possible)</li> <li>➢ regularly check if they are accessing remote education</li> </ul> </li> </ul> |
| Travel and Quarantine | <ul style="list-style-type: none"> <li>All children and staff travelling to England must adhere to government travel advice in <a href="#">travel to England from another country during coronavirus (COVID-19)</a>.</li> <li>Parents travelling abroad should bear in mind the impact on their child's education which may result from any requirement to quarantine or isolate upon return.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                          |

| Risk/Issue- Other considerations   | Control Measures                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
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| Applying the contingency framework | <ul style="list-style-type: none"> <li>The thresholds, detailed below, will be used as an indication for when to seek public health advice if they are concerned. For most education and childcare settings, whichever of these thresholds is reached first: <ul style="list-style-type: none"> <li>✓ 5 children, pupils, students or staff, who are likely to have mixed closely, test positive for COVID-19 within a 10-day period; or</li> <li>✓ 10% of children, pupils, students or staff who are likely to have mixed closely test positive for COVID-19 within a 10-day period</li> </ul> </li> <li>At the point of reaching a threshold, the school will review and reinforce the testing, hygiene and ventilation measures they already have in place.</li> <li>School will seek public health advice if a pupil, student, child or staff member is admitted to hospital with COVID-19. They can do this by phoning the DfE helpline (0800 046 8687, option 1), or in line with other local arrangements. Hospitalisation could indicate increased severity of illness or a new variant of concern. School may be offered public health support in managing risk assessments and communicating with staff and parents.</li> <li>Asymptomatic testing will become daily in the event of the number of symptomatic or positive cases increasing towards the threshold. Regular communications are shared with parents and carers, encouraging them to also use LFD tests and home and to order or collect these from NHS Test, Track and Trace providers.</li> </ul> |

- The reintroduction of face coverings for staff may be advised for a temporary period in response to particular localised outbreaks, including variants of concern. Therefore:
  - ✓ Face coverings should be worn by adults in areas outside classrooms and when moving around communal areas where social distancing is difficult to maintain such as corridors and the staffroom (unless eating). In shared working spaces, for example, offices- face coverings must be worn. They do not need to be worn in classrooms although staff may continue to do so if they wish.
  - ✓ Staff must wear face coverings when coming into contact with parents, visitors and other members of the public. For example, when on gate duty, unavoidable face to face meetings with parents, welcoming children into school or when dismissing children to parents.
  - ✓ All parents, unless exempt, must wear face coverings when dropping off or collecting their children.
  - ✓ Transparent face coverings, which may assist communication with someone who relies on lip reading, clear sound or facial expression to communicate, can also be worn. There is currently very limited evidence regarding the effectiveness or safety of transparent face coverings, but they may be effective in reducing the spread of coronavirus (COVID-19).
  - ✓ Those who rely on visual signals for communication, or communicate with or provide support to such individuals, are currently exempt from any requirement to wear face coverings in schools or in public places.
- If shielding is reintroduced (this can only be done so by national government), the school will follow this directive and work within the framework provided by the LA regarding working from home, impact on pay, wellbeing of members of the community and any reasonable adjustments.
- School will limit:
  - ✓ residential and day educational visits
  - ✓ open days
  - ✓ transition or taster days
  - ✓ parental attendance in settings
  - ✓ live performances in settings
- The DfE have stated that attendance restrictions will only be considered as a last resort. Haselworth would much rather have all children learning in school. Where this is not possible due to directives, the best possible quality remote learning offer will be provided for all pupils not attending school. This will be in line with the schools Remote Learning Policy and DfE expectations for remote learning. A remote learning policy is available on webpage.
- In all circumstances, priority will be given to vulnerable children and children of critical workers to attend school at the normal time. Depending on staffing capacity and demand for places, it may be necessary to prioritise vulnerable pupils, followed by those with parents/carers in the household whose work is deemed most critical. This will only ever be a last resort. A revised school operation procedure and timetable will be implemented due to a reduction in pupils attending.

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|  | <ul style="list-style-type: none"> <li>• Children eligible for income-related FSMs continue to receive these in school when normal operations are in place. If children are required to isolate or there is a partial school closure, the school will liaise with HC3S to make available lunch packs either daily or weekly. If and when the government makes provision for a voucher system for FSM children during holiday times, the school will access this system.</li> <li>• Any provision that requires mixing of groups will be suspended that includes class logistics, break and lunch arrangements and clubs.</li> <li>• Staff will work both on and offsite as required. For example, online lessons will take place onsite for safeguarding purposes. The school will have due regard for the pressures on staff during the pandemic.</li> <li>• Safeguarding- A DSL will always be onsite or be available to be contacted. Where vulnerable children and young people are absent we will: <ul style="list-style-type: none"> <li>✓ follow up with the parent or carer, working with the local authority and social worker (where applicable), to explore the reason for absence and discuss their concerns</li> <li>✓ encourage the child or young person to attend educational provision, working with the local authority and social worker (where applicable), particularly where the social worker and the Virtual School Head (where applicable) agrees that the child or young person's attendance would be appropriate</li> <li>✓ focus the discussions on the welfare of the child or young person and ensuring that the child or young person is able to access appropriate education and support while they are at home</li> <li>✓ maintain contact, ensure they are able to access remote education support, as required, and regularly check if they are doing so</li> </ul> </li> <li>• All H&amp;S checks will continue as normal.</li> </ul> |
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