

Haselworth Primary School

Stone Lane, Gosport, Hampshire, PO12 1SQ Tel 023 92583657

Email: adminoffice@haselworth.hants.sch.uk Website: www.haselworth.hants.sch.uk

Headteacher: Mrs N. Jones BA Ed (Hons) NPQH Chair of Governors: Dr C. Roast School Business Manager: Mrs M. Leask



21st July 2021

Dear Parents and Carers,

The new academic year will begin for all children on Monday 6th September. The 2nd and 3rd of September are INSET days.

The school will be operating under the most up to date Government guidance, therefore, all information is subject to change. Updates will be sent through the summer if required. We hope that the next academic year will be more settled for all but we continue to be cautious.

Classes

Under the new guidance classes will no longer need to operate as 'bubbles'. However, this is subject to change according to government updates. The school operates a mixed age structure. The classes, teachers and support staff are as follows:

Cygnets (Year R): Mrs Quinn and Mrs Twyman
Peacocks (Year 1/2): Miss Gibbens and Mrs Holmes
Woodpeckers (Year 2/3): Mrs Holland, Mrs Dennis and Mrs Dugan
Eagles (Year 4/5): Mrs Flanagan, Mrs Mc D and Mrs Bower
Merlins (Year 5/6): Mrs Pompa, Mrs Faye, Mrs Corner and Mrs Daniels

Mrs Millard, Mrs Seagar and Mrs Hosmer will cover staff PPA and leadership time.

Lunch

Children will be able to order a lunch in school. There will be three options available each day. A menu will be sent home to you. School meals must be paid for in advance unless your child is entitled to free school meals or is in Year R, 1 or 2. A school meal costs £2.50 and can be paid for in advance via Scopay. Scopay registration letters for new starters will be issued at the start of the new term. Children can also bring in their own packed lunch. Packed lunches must not contain fizzy drinks or sweets.

Snacks

Snacks will be available for purchase from September. Children in KS1 will also be provided with fruit through a government scheme when this starts up again. Until we have confirmation you may wish to send a snack into school with your child. Fizzy drinks, sweets, chocolate and crisps are not permitted. All snacks must be healthy.



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Breakfast Club

- Breakfast Club will take place in the hall.
- It will be available to all year groups including Year R (Cygnet)
- Children will have to be booked in to Breakfast Club in advance or they will not be able to attend. This is for safeguarding reasons and cannot be amended.
- Doors will open at 7.45am and close at 8am. The site gates will then be locked.
- All children must enter via the pedestrian gate on Mayfield Road and then through the main playground gate where they will be met by a member of staff.
- Children entering the school site must be supervised (from the gate) by a parent and the children must not be left unattended.

Health & Safety Measures

The school will work carefully through all of the guidance to create a comprehensive action plan and risk assessment.

The main measures that the school will take are:

- Ensure good hygiene for everyone
- Maintain appropriate cleaning regimes
- Keep occupied spaces well ventilated
- Follow Public Health advice on testing, self-isolation and managing confirmed cases of Covid-19
- Have an up to date outbreak management plan to cover the possibility that in some local areas it may be necessary to introduce bubbles for a temporary period.
- Face coverings are no longer required for pupils, staff or visitors. However, you may wish to wear them in crowded places for example dropping off or collecting your child.
- In the event of an outbreak the outbreak management plan will cover when facemasks should be worn in schools under the advice from the director of Public Health (unless exempt)
- Staff are participating in asymptomatic testing until at least the end of September when this will be reviewed.
- Staff and pupils with a positive LFT must self-isolate whilst awaiting a confirmatory PCR test

NHS Test and Trace

Close contacts from this point forward will be identified via NHS test and trace and schools are no longer required to undertake contact tracing, however school will work with NHS test and trace as required. Under current guidance from the 16th August 2021 children under the age of 18 years old will no longer be required to self-isolate if they are contacted by NHS test and trace as a close contact of positive Covid-19 case.

Instead NHS test and trace will advise them they have been in contact with a positive case and should take a PCR test. School will continue to work with health protection teams in the case of a local outbreak.

Attendance



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School attendance is mandatory for all pupils. If your child is absent, please contact the school as soon as possible with the reason. The school will contact you to provide a valid reason for your child's absence if they do not arrive at school and we have not heard from you. Please ensure your message clearly states whether your child's absence is Covid related.

Absences can be reported via the main telephone line 02392 583657 option 1, the ParentMail app or the office email adminoffice@haselworth.hants.sch.uk. Requests for absence will only be authorised in exceptional circumstances. The Admin Team can provide parents/carers with the appropriate request form. Please consult the attendance policy for further information.

Parents travelling abroad should bear in mind the impact on their child's education which may result in any requirement to quarantine or isolate upon return.

Where your child is absent in relation to Covid-19 the school will provide remote learning daily until the child returns.

Medical Information

- Please ensure the school has up to date medical information for your child. If your child is asthmatic, an inhaler must be kept in school and a form completed by the parent.
- Those who have food allergies must sign up to the HC3S special diet portal hants.gov.uk/hc3s-specialdiets
- Please ensure the school office has two emergency contacts on file with up to date telephone numbers. If you move house or change telephone number at any time you must notify the school office.

Drop off and collection

- Children should arrive between 8.30am and 8.45am. The door will be locked promptly at 8.45am. Late arrivals must report to the school office.
- At drop off and collection times both the Mayfield Road and Stone Lane gates will be open.
- All children are to enter the school building via the Main Children's entrance which is located in the playground. Staff are on duty to welcome the children into school. Parents are not allowed to enter the school building via this entrance.
- School finishes at 3pm for all children. You may collect your child from the playground. Gates will open at 2.55pm.

Cygnets will exit via their outside area.
Peacocks will exit via the Children's Kitchen (red door in the playground entered via Stone Lane)
Woodpeckers will exit via the Main Children's Entrance
Eagles and Merlins will exit via the hall door (red double doors in the playground entered via Mayfield Road.)

- The information relating to Cygnets drop off and collection will come into effect after the two weeks transition. A letter has already been sent to Reception parents concerning their child's start in September.
- Your child MUST WEAR a helmet when travelling to school on a bike or scooter and no one should be cycling/scooting onto the school site this includes parents. Please dismount at the school gates and walk in.



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- Please follow the government advice for using public transport if required.
- The school may revert to staggered start and collection times as well as different entrance points in the event of an outbreak as outlined in the outbreak management plan.
- **Late collections** – On the rare occasion that you may be late collecting your child please inform the office.

School Uniform

School uniform should invoke a feeling of pride and an identity with the school, as well as a sense of equality with all the other children. Children should be dressed in the correct, clean school uniform or PE Kit (according to their PE days) at all times.

Trainers or training style shoes, boots of any colour, backless or open shoes, or shoes with platforms or high heels are not appropriate for school. Leisure wear including hair accessories and novelty head bands are also not acceptable. Hair should be of one natural colour and long hair should be tied back. Parents will be contacted if the uniform does not meet the expected standard.

All children must bring a waterproof coat to school with them every day, especially during the colder months.

GIRLS	BOYS
WINTER	
Black/grey pinafore dress, skirt or trousers	Black/grey trousers
Plain white polo shirt or red logo polo shirt	Plain white polo shirt or red logo polo shirt
Red logo sweatshirt or cardigan	Red logo sweatshirt
White socks or grey or black tights	Grey or black socks
Black smart school shoes	Black smart school shoes
Red fleece with logo (optional)	Red fleece with logo (optional)
SUMMER	
Red and white gingham school dress or black/grey skirt or trousers	Plain white polo shirt or red logo polo shirt
Plain white polo or red logo polo shirt	Black/grey shorts or trousers
Black school shoes	Black school shoes

PE Clothing

Children in both KS1 and KS2 should wear shorts which must be black and a red logo t-shirt. Red or black sweatshirts and jogging bottoms can be used during colder months. Shorts should be worn for indoor gymnastic lessons. No other colour of PE clothing will be allowed.

All children will require plimsolls or trainers (preferably pull on style or Velcro for younger children) which must only be worn on PE days.

If your child is not wearing the correct PE kit you will be contacted by the school to bring in correct kit.

All items of personal property should be marked clearly with your child's name.



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Other belongings

Children must not bring in personal belongings including toys. Children can bring in their coat, bag, lunch box, water bottle and reading book.

If mobile phones are brought into school, they must be provided with a small bag to put them in to reduce the risk of cross contamination when stored.

Engaging with the school

- The school office reception area will be closed to all parents and carers unless you have a prearranged appointment. The school office staff will be able to communicate with all parents and other stakeholders by telephone and/or email.
- Please do not attempt to enter the school building (or site other than for dropping off or collecting your child) as you will politely be asked to leave.
- Messages may be given to staff who are on duty. However, it is always best to contact the Admin Team to ensure that the entrance way does not become overcrowded. 02392 583657 or adminoffice@haselworth.hants.sch.uk

We look forward to welcoming you all back safely in September.

Yours sincerely

N Jones

Mrs N. Jones
Headteacher

